



# SAINT DOMINIC ACADEMY

*Timothy Gallic, President*

Grades Pre-K to 5  
17 Baird Avenue  
Lewiston, Maine 04240  
Tel: (207) 783-9323 Fax: (207) 783-9491

Grades 6-12  
121 Gracelawn Road  
Auburn, Maine 04210  
Tel: (207) 782-6911 Fax: (207) 795-6439

---

August 24, 2020

Dear Friends,

The Auburn Campus is full of life with our high school students in attendance and we look forward to seeing our middle schoolers back shortly. Guidelines related to the health and safety of all are being followed and constantly evaluated and will be adjusted as we move forward.

We have got a few morning screenings under our belt and here is what we learned.

1. Using the symptoms health screening tool saves a great deal of time for your child and for our staff.
2. The students who do not have proof that the screening has been completed are experiencing a delay in entering the building.
3. The students have been very responsive to the wearing of masks.
4. The arrow movement is being followed and providing a little extra walking.
5. Cleaning and sanitizing the building will take a bit of effort from everyone, especially when the food service starts.

We are going to make a few changes based on our evaluation of our first few days.

1. Evidence that the screening has been completed can be done by a screen shot on the phone or by a printed copy of the email confirmation.
2. If you have not completed the Back2School screening for your child by 7:15 am, or your child cannot present evidence of the screening, he or she will be rerouted for a verbal screening. Your student will be directed to enter the door nearest the gym where they will be screened by nurse, Pam Kay or another trained school employee. This procedure applies to both middle and high school students.
3. If your child is cleared by the Back2School screening and has shown proof at the door, he or she may enter at the main door (high school) or by the garden door (middle school starting on August 26).

The Back2School screening tool has been added to our mobile app for your convenience. This is a free app found in your mobile devices app store as "**St. Dom's Mobile**". The tool is in the upper left-hand corner of the app home screen. Your child's ID Number is required in the screening. You can find it by following these directions:

**Step 1: Log in to the FACTS Family Portal.**

**Step 2: On the left side menu, select "Family".**

**Step 3: Select your child's name in the center of the screen.**

The **ID Number** you need to enter can be found under your child's "**Contact Info**".

Some of the features of the mobile app require you to log in to the FACTS Family Portal. Once logged in, you should not have to log in again for 30 days.

We have been doing our best to maintain communication in this ever-changing world and are trying to minimize our adjustments. Please pay attention to these emails so that we can be united in our approach.

God bless,  
Timothy Gallic